



ACCEPTANCE OF FEE PROPOSAL AND AGENT AUTHORISATION

Please fill in the details on this form and return to admin@ltbs.com.au
or P O Box 364, Kingston 7050

Applicant Details

Name			
Project Address			
Preferred Mailing Address (if different from above)			
Daytime Phone		Mobile Phone	
Email			

Invoicing Details (Please tick appropriate box to indicate who invoices should be sent to):

Owner/Applicant

Agent

If you are appointing an agent to act on your behalf, please fill in the details below:

Agent Details

Name			
Business Address			
Phone		Mobile Phone	
Email			

In Accordance with Sections 52A and 53A of the Building Act 2000, please sign below to indicate that you are accepting the fee proposal from Lee Tyers Building Surveyors.

Signed:		Date	
Please print name:			

Please note, that we undertake to assess and administer your documentation in an agreed and reasonable timeframe, no documentation will be released from our office until full payment of your invoice unless otherwise arranged.